



SharePoint Designer 2007 – Level 1

Non-Package Price: \$220

Course Description:

In this course, you will use Microsoft® SharePoint® Designer 2007 to customize your SharePoint sites and build a new subsite on the SharePoint services platform.

Duration: Instructor-led, group-paced, classroom-delivery learning model with structured hands on activities – 7 hours (1 day)

Course Objectives: You will use Microsoft® SharePoint® Designer 2007 to create and modify a SharePoint site.

Upon successful completion of this course, students will be able to:

- Familiarize yourself with the SharePoint Designer environment
- Create a new subsite
- Add content to a web page
- Use Cascading Style Sheets to format a SharePoint site
- Add basic functionality to web pages
- Add SharePoint components to the site
- Automate business processes with workflows

Target Student:

This course is intended for SharePoint web designers and SharePoint solution developers, who want to learn to customize SharePoint sites by enhancing the look and feel of a SharePoint site and also to create dynamic pages using Web Parts and workflows.

Prerequisites:

Before taking this course, students should have taken Using SharePoint Services 3.01 Level 1 or have an equivalent knowledge.

Course Outline

Get Started with the SharePoint Designer Environment

- Explore the SharePoint Designer interface
- Customize the SharePoint Designer interface
- Get help in SharePoint Designer

Create a Subsite

- Create a page layout
- Create a master page
- Modify a page layout

Add Content to the Site

- Add and format text
- Work with tables
- Work with images

Work with Cascading Style Sheets

- Introduction to CSS
- Create an external style sheet
- Create internal styles
- Modify external style sheets

Add Basic Functionality to web pages

- Add hyperlinks
- Create a hotspot
- Add bookmark links
- Add an interactive button
- Open a page in a new browser window

Add SharePoint Components to the Site

- Add lists and libraries to a site
- Work with web parts
- Add a link bar
- Enhance the navigation structure

Automate Business Processes with Workflows

- Create a workflow
- Modify a workflow



SharePoint Designer 2007 – Level 2

Non-Package Price: \$220

Course Description:

In this course, you will use Microsoft® SharePoint® Designer 2007 to extend your SharePoint sites to include more functionality.

Duration: Instructor-led, group-paced, classroom-delivery learning model with structured hands on activities – 7 hours (1 day)

Course Objectives: You will use Microsoft® SharePoint® Designer 2007 to extend and customize existing SharePoint sites.

Upon successful completion of this course, students will be able to:

- Familiarize yourself with the SharePoint Designer environment
- Create a new subsite
- Add content to a web page
- Use Cascading Style Sheets to format a SharePoint site
- Add basic functionality to web pages
- Add SharePoint components to the site
- Automate business processes with workflows

Target Student:

This course is intended for entry-level SharePoint web designers and SharePoint solution developers who want to extend or create functionality by incorporating server web controls, data controls, customized workflows, and administration.

Prerequisites:

Before taking this course, students should have taken Using SharePoint Designer Level 1 or have an equivalent knowledge.

Course Outline

Work with ASP.NET Forms

- Create an ASP.NET form
- Modify form control properties
- Validate inputs
- Customized an interactive button

Integrate Data Sources

- Implement data sources and display data in data views
- Access a data source
- Import data into a data view
- Update the data view presentation
- Work with the data view commands

Use SharePoint Site Templates

- Open an existing subsite and create a new web page
- Save a customized page
- Revert a customized page
- Save a customized site as a SharePoint site template

Advanced Data Integration with SharePoint Designer 2007

- Move data view web parts to different web part zones
- Display data from a linked data source in a data view
- Reference and consume a web service
- Display XML data with XSLT

Update Workflows with SharePoint Designer 2007

- Open and modify an existing workflow
- Deploy and test the custom workflow

Administer a SharePoint Site with SharePoint Designer 2007

- Configure contributor settings
- Generate usability reports
- Optimize the HTML for a SharePoint site
- Spell check a SharePoint site
- Backup and restore a SharePoint site
- Migrate a SharePoint site